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ORIGIN PPT-01

INFO	LOG-00	ADS-00	EUR-00	SS-00	AF-00	MMO-01	IO-15
	NEA-07	ARA-00	SY-06	AMAD-01	EAP-00	AIT-02	OCS-06
	CA-02	SIG-03	FSI-04	AS-02	A-02	/052 R	

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INFORM CONSULS

E.O. 12356: N/A
 TAGS: CPAS
 SUBJECT: PURGE OF PASSPORT RECORDS

1. SUMMARY.

 IN JUNE 1984 THE BUREAU OF CONSULAR AFFAIRS BEGAN A PROJECT AIMED AT REDUCING THE VOLUME OF NON-PERMANENT RECORDS BEING STORED AT THE FEDERAL RECORDS CENTER (FRC) IN SUITLAND, MARYLAND. A STAFF OF APPROXIMATELY 40 PERSONS WAS HIRED TO CULL THE MORE THAN 125 MILLION RECORDS WHICH HAD ACCUMULATED AT FRC SINCE 1925. THE STAFF, WORKING OUT OF AN OFF-SITE LOCATION IN HYATTSVILLE, MARYLAND, HAS COMPLETED ITS WORK ON RECORDS UNCLASSIFIED

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DATING FROM APRIL 1925 TO NOVEMBER 1961. THE BUREAU EXPECTS THAT THE FILE PURGE PROJECT WILL RESULT IN SIGNIFICANT SAVINGS TO THE GOVERNMENT IN RETRIEVAL COSTS AS WELL AS REDUCED COSTS OF HAVING TO STORE RECORDS WHICH HAVE BEEN DETERMINED TO BE NON-PERMANENT AND NON-ESSENTIAL TO CONSULAR ACTIVITIES. END SUMMARY.

Dept. of State, ISS/IPS, Margaret P Grafeld, Dir.
 (x) Release () Excise () Deny () Declassify
 Date 7-26-2010 Exemption _____

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GALOVICH DECLARATION
 Civil Action No. 1:08-02234
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2. BACKGROUND.

SINCE THE LATE 1960'S THE GENERAL SERVICES ADMINISTRATION HAD PRESSURED THE BUREAU OF CONSULAR AFFAIRS TO REDUCE THE VOLUME OF PASSPORT APPLICATIONS AND RELATED RECORDS STORED AT FRC. AT THAT TIME, ORIGINAL PASSPORT RECORDS WERE RETAINED FOR A PERIOD OF 100 YEARS. THE RETENTION PERIOD WAS SUBSEQUENTLY REDUCED TO TWENTY YEARS FOR 10-YEAR APPLICATIONS AND FIFTEEN YEARS FOR 5-YEAR APPLICATIONS. IN 1982, AFTER CONSULTING WITH ALL PRIMARY BUREAU FILE USERS, THE CA BUREAU DECIDED TO REDUCE THE HOLDINGS OF RECORDS AT FRC BY ELIMINATING ALL NON-PERMANENT, ROUTINE RECORDS, RETAINING THOSE RECORDS OF PERMANENT SIGNIFICANCE INCLUDING THOSE CONTAINING INFORMATION ON, OR DOCUMENTATION OF, CITIZENSHIP.

3. RECORDS BEING RETAINED.

A LISTING OF THE PRIMARY DOCUMENTS BEING RETAINED IS AS FOLLOWS:

- REPORTS OF BIRTH
- CERTIFICATES OF WITNESS TO MARRIAGE
- CERTIFICATES OF LOSS OF NATIONALITY (WITH ATTACHED FILES)
- REPORTS OF DEATH
- APPLICATIONS WITH DELAYED BIRTH CERTIFICATES OR UNCLASSIFIED

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- SPECIAL REGISTRATIONS ATTACHED
- APPLICATIONS (NATIVE BORN) WITH SECONDARY EVIDENCE OF BIRTH/IDENTITY ATTACHED
- APPLICATIONS OF FOREIGN BORN CITIZENS
- APPLICATIONS INCLUDING FOREIGN BORN CITIZENS
- APPLICATIONS OF WOMEN ACQUIRING CITIZENSHIP THROUGH MARRIAGE
- APPLICATIONS TO RESUME CITIZENSHIP (VOTING IN ITALIAN ELECTIONS BETWEEN 1/1/46 AND 4/18/48)
- APPLICATIONS TO TAKE OATH OF ALLEGIANCE AND RENUNCIATION (SERVICE IN CANADIAN ARMY)
- APPLICATIONS FOR REGISTRATION, INCLUDING APPLICATIONS FOR CERTIFICATES OR CARDS OF IDENTITY, OR CARDS ISSUED FOR BORDER CROSSING PURPOSES.
- REGISTRATION APPLICATIONS
- ALL PHILIPPINE PASSPORT RECORDS
- LOOK-OUT CASES
- POSSIBLE LOSS, NON-ACQUISITION, NON-RETENTION, DENIALS, LIMITATIONS, REVOCATIONS, QUESTIONABLE CITIZENSHIP CLAIMS, ETC. (WITH ATTACHED FILES)

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-FRAUDULENT CITIZENSHIP CASES OR CASES INVOLVING
· FRAUDULENT USE OF PASSPORT

--OUTSTANDING LOANS
· CLASSIFIED FILES.

4. RECORDS BEING DISCARDED.

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A LISTING OF THE PRIMARY DOCUMENTS BEING ELIMINATED
FOLLOWS:

--ROUTINE PASSPORT APPLICATIONS FOR NATIVE BORN CITIZENS
· (WITH OR WITHOUT BIRTH CERTIFICATES OR PHOTOSTATIC
· COPIES OF BIRTH CERTIFICATES ATTACHED)
--ROUTINE RENEWAL APPLICATIONS
--ROUTINE APPLICATIONS FOR PASSPORTS FOR NATIVE BORN
· CITIZENS WHERE PREVIOUS PASSPORT USED AS EVIDENCE
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-CORRESPONDENCE OF NON-CITIZENSHIP NATURE
-CHARGE-OUT SHEETS BEFORE 1969.

5. CURRENT STATUS.

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RECORDS DATING FROM APRIL 1925 THROUGH NOVEMBER 1961 HAVE
BEEN PURGED. THE PROJECT STAFF IS CURRENTLY WORKING ON
RECORDS DATED DECEMBER 1961 - DECEMBER 1965. THE FILE
PURGE PROJECT WILL CONTINUE THROUGH YEAR 1968'S RECORDS.

POSTS SHOULD BE AWARE THAT PASSPORT APPLICATIONS LISTED
PARA 4 DATING FROM APRIL 1925 THROUGH NOVEMBER 1961 NO
LONGER EXIST. RECORDS DATED AFTER 1968 WILL BE RETAINED
UNDER THE CURRENT 15/30-YEAR DISPOSAL SCHEDULE. ALL
1925 - 1968 RECORDS LISTED IN PARA 3 ABOVE WILL CONTINUE
TO BE AVAILABLE UPON REQUEST. SHULTZ

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